



Bursary Committee of the Board of Governors of the City of London Freeman's School

Date: WEDNESDAY, 6 JUNE 2018

Time: 10.00 am

Venue: CITY OF LONDON FREEMEN'S SCHOOL, ASHTEAD PARK, SURREY,
KT21 1ET

Members: Roger Arthur Holden Chadwick, Andrew McMillan
OBE, Deputy (Chairman) Councillor Chris Townsend
Philip Woodhouse, Deputy Gillian Yarrow
(Deputy Chairman)
Stuart John Fraser, CBE
Nicholas Goddard

Enquiries: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

N.B. Part of this meeting may be subject to audio-visual recording.

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 27 November 2017.

For Decision
(Pages 1 - 2)
4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
6. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

7. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 27 November 2017.

For Decision
(Pages 3 - 6)
8. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 7 - 8)
9. **HARDSHIP BURSARY APPLICATIONS AND CASH FLOW FORECAST**
Joint report of the Chamberlain and the Headmaster.

For Decision
(Pages 9 - 12)

 - a) Appendix 1 (Pages 13 - 14)
 - b) Appendix 2 (Pages 15 - 18)

- c) Appendix 3 (Pages 19 - 22)
- d) Appendix 4 (Pages 23 - 26)
- e) Appendix 5 (Pages 27 - 30)

10. **BURSARY AWARDS - ALL OTHER FUNDS - 2018-19**
Report of the Headmaster.

For Information
(Pages 31 - 32)

11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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**BURSARY COMMITTEE OF THE BOARD OF GOVERNORS OF THE CITY OF
LONDON FREEMEN'S SCHOOL
Monday, 27 November 2017**

Minutes of the meeting of the Bursary Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashtead Park, Surrey, KT21 1ET on Monday, 27 November 2017 at 10.00 am

Present

Members:

Deputy Roger Chadwick (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Nicholas Goddard
Andrew McMillan
Gillian Yarrow

Officers:

Roland Martin	-	Headmaster
Susan Williams	-	Bursar
Alistair MacLellan	-	Town Clerk's Department
Steve Reynolds	-	Chamberlain's Department

1. APOLOGIES

Apologies were received from Stuart Fraser and Councillor Chris Townsend.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The minutes of the meeting held on 25 April 2016 were approved as a correct record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

7. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 25 April 2016 were approved as a correct record.

8. **BURSARY APPLICATIONS AND CASH FLOW FORECASTS**

Governors considered a joint report of the Chamberlain and the Headmaster regarding Bursary Applications and Cash Flow Forecasts.

8.1 **Three-year forecast of Hardship Bursary funds**

Governors received a three-year forecast of Hardship Bursary Funds.

8.2 **Bursary Application**

Governors noted a bursary application.

8.3 **Bursary Application**

Governors noted a bursary application.

9. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

City of London Freeman's School Bursary Model

The Headmaster was heard in response to a question from a Governor regarding the School's bursary model.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting ended at 10.50 am

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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